



Plan Review and Permit Fee Schedule

This fee structure was duly adopted at a properly convened public meeting of the District's Board of Directors, as Board Resolution 2019-03, pursuant to the authority granted by Section 32-1-1002(1)(e), § CRS

Site Square Footage	Development Review Deposit	Building or Site Plan Review	Fire Sprinkler System	Fire Alarm System	Residential Subdivision Review	Kitchen Hood System	Additional Service or Re-inspect
0 – 2,499	\$250.00	\$250.00	\$250.00	\$250.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
2,500 – 4,999	\$250.00	\$250.00	\$250.00	\$250.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
5,000 – 7,499	\$250.00	\$250.00	\$275.00	\$275.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
7,500 – 9,999	\$250.00	\$275.00	\$275.00	\$275.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
10,000 – 19,999	\$250.00	\$350.00	\$500.00	\$500.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
20,000 – 29,999	\$250.00	\$350.00	\$500.00	\$500.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
30,000 – 39,999	\$250.00	\$350.00	\$500.00	\$500.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
40,000 – 49,999	\$250.00	\$350.00	\$500.00	\$500.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
50,000 – 59,999	\$500.00	\$750.00	\$750.00	\$750.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
60,000 – 69,999	\$500.00	\$750.00	\$750.00	\$750.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
70,000 – 79,999	\$500.00	\$750.00	\$750.00	\$750.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
80,000 – 89,999	\$500.00	\$750.00	\$1,000.00	\$1,000.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
90,000 – 99,999	\$500.00	\$750.00	\$1,000.00	\$1,000.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
100,000 – 199,999	\$750.00	\$1,000.00	\$1,250.00	\$1,250.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
200,000 – 299,999	\$750.00	\$1,250.00	\$1,250.00	\$1,250.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
300,000 – 399,999	\$750.00	\$1,250.00	\$1,250.00	\$1,250.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
400,000 – 499,999	\$750.00	\$1,500.00	\$1,500.00	\$1,500.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
500,000 – 599,999	\$1,000.00	\$1,750.00	\$1,750.00	\$1,750.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
600,000 – 699,999	\$1,000.00	\$1,750.00	\$1,750.00	\$1,750.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
700,000 – 799,999	\$1,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
800,000 – 899,999	\$1,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
900,000 – 999,999	\$1,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr
1,000,000 +	\$1,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$100.00 / hydrant	\$300.00	\$75.00 / hr

*** All fees are based upon the square footage of the project, as reported by the general contractor at the time of application.*



Development Plan Review Fees

At the beginning of any new development/construction project, Eaton Fire Protection District (EFPD) will collect a ***non-refundable Building or Site Plan Review Fee***. Examples may include land divisions, rezoning, special exceptions, residential and/or commercial subdivisions, plats, PUDs, etc. This fee provides for EFPD staff hours dedicated to planning and engineering meetings, review of submitted drawings and plats, as well as correspondence and consultation related to the project. The fee will be collected at the time of application. EFPD may also collect a non-refundable deposit, depending upon the size of the project. After approval of the initial development review, the project will move into the construction phase. If a deposit was collected, all staff hours will be billed towards that deposit. Any remaining funds may be maintained by EFPD for the purpose of billing future Building or Fire Protection System Permit Plan Review fee. EFPD issued development/construction permits are in addition to any municipal permits for projects within the Town of Eaton, Weld County within the EFPD response area.

Residential Subdivision Review

EFPD reviews all submittals for proposed residential subdivisions, including single-family, duplex, and single-family attached. Plan review fees are assessed based on a count of the proposed number of fire hydrants in the subdivision as a means for estimating staff time dedicated to review of submitted drawings and plats for compliance with the adopted fire code. Fees also provide for staff attendance at planning and engineering meetings, periodic site inspections, and correspondence and consultation related to the project. Additional fees shall not be assessed for resubmittals or changes made to the initial submittal.

Building and Fire Protection System Permits

Eaton Fire Protection District issues building permits for any new construction, remodel, tenant finish, or other modification to any building. EFPD issues permits for installation of any new, or modification to any existing, fire alarm or fire sprinkler system, including kitchen hood systems. These permits are in addition to any permits required by the municipality. Permits shall only be issued upon review of submitted plans. Each permit shall be assessed the appropriate fee amount based on the square footage of the project.



Home-Based Daycares

Home-based daycare facilities will be assessed an initial review fee of \$75.00, which will also cover one site inspection. Additional reviews of re-submitted or revised plans, or additional site inspections shall be calculated at the rate of \$75.00 per hour, with a minimum fee of \$75.00

After-Hours Inspections

Inspections of any type that are requested to be performed after normal business hours of 7:00am and 5:00pm, Monday through Friday, will be assessed a fee of \$75.00 per hour, with a minimum of two (2) hours billed.

Re-inspections

Every permit issued includes one (1) inspection for each phase of the project. If additional inspections are required beyond the one (1) allowed, a re-inspection fee of \$75.00 per hour, or fraction thereof, may be billed. Re-inspection fees must be paid prior to the third inspection and any subsequent inspections.

Records Release Fees

Eaton Fire Protection District shall only release copies of records after submittal of a completed Records Release Request. Fees shall be due prior to release of the requested records, as indicated in the table below.

Records Release Fees (per established FRFR policy)	
Research, retrieval, redaction, creation Fee charged in 15-minute increments after 1 st hour, plus applicable copy, postage, or media fees	\$30 per hour
Digital Media (CD or USB drive)	\$10.00 / device
Paper Copies (8.5" by 11" pages, including faxing or scanning of pages)	\$0.25 / page
Postage/Shipping	Actual Cost
Oversized documents and maps	Actual Cost



Operational Permits

Eaton Fire Protection District issues annual permits for many operations/processes that present special hazards to the public. Prior to issuance of any operational permit for hazardous operations/processes, the owner or operator shall submit a complete application package that provides all necessary details of operation/process to be provided. Plan review fees shall be collected at the time of application and shall include the initial annual operational permit, if approved. Fees for subsequent annual renewals of issued permits shall be assessed upon successful completion of an annual renewal inspection by EFPD. These fees provide for EFPD staff hours dedicated to review of submitted information, correspondence and consultation related to the project, and site inspection to verify compliance with all permit provisions. ***These fees will be assessed in addition to any new construction/development review fees charged by EFPD.***

Special Hazard Permits	
Fireworks/Pyrotechnics Display Permit (indoor)	\$200.00
Fireworks/Pyrotechnics Display Permit (outdoor)	\$300.00
Fireworks Retail & Wholesale Sales Permit	\$1,500.00
Tent/Canopy (one or more, aggregate 600 square feet or larger, with or without sides)	\$50.00
Special Event – Small / Large (size is defined in EFPD policy)	\$100 / \$200
Standby Event Coverage* (per hour / per person) *apparatus fees charged separately, as appropriate	\$42.00
Haunted House/Maze Permit	\$100.00

Hazardous Materials/Processes Inventory or Plan Review Fees

Any applications for special hazards or new installations of hazardous materials and/or processes may be charged a plan review fee based on the type(s) of hazards. The hazardous materials/processes plan review fee shall be \$75.00 per hour or any fraction thereof. Examples of where this fee may be charged included, but are not limited to, carbon dioxide (CO₂) enrichment system, flammable/combustible liquid storage/use, propane (LPG) storage/use, fumigation/thermal insecticidal fogging, plant extraction operations, or compressed gas storage/use.



Annual Operational Permits	
Hazardous Materials/Processes Inventory or Plan Review Fee	\$75.00 per hr (or fraction thereof)
Explosives Storage Facility (any manufacturing, storage, use, handling, or sale per IFC Chapter 56)	\$100.00 (per container/magazine)
Cryogenic Fluid Facility (in excess of quantities on IFC Table 105.6.10)	\$100.00 (per tank)
Compressed Gas Storage/Use	See Table
Flammable/Combustible Liquid Tank Installation (permanent or temporary)	\$100.00 (per tank)
Flammable/Combustible Liquid Tank Removal, Closure, or Change of Contents	\$100.00 (per tank)
Motor Fuel Dispensing Station (Attended or Unattended Sales)	\$100.00 (per tank)
Flammable/Combustible Liquid Storage/Use	See Table
Propane (LPG) Exchange (i.e., tanks awaiting resale)	\$100.00 (per 36 cylinders)
Propane (LPG) Refilling Operations	\$100.00 (per 1000 gallons)
Propane (LPG) Storage/Use (any quantity)	See Table
Spraying/Dipping Operations (including powder coating)	\$100.00 (per booth)
Other Hazardous Materials Operations (in excess of materials & quantities on IFC Table 105.6.20)	See Table
Marijuana Plant Extraction Operations	\$175 (per process)
Carbon Dioxide (CO2) Enrichment Systems	\$125.00 (per room/system)
Fumigation/Thermal Insecticidal Fogging	\$75.00 (per room)



Definition of Permit Amounts for Compressed Gases	
Flammable (excluding Propane (LPG))	1 unit = 200 cubic feet
Oxidizer (including oxygen)	1 unit = 504 cubic feet
Health Hazard (i.e., carbon dioxide)	1 unit = 650 cubic feet
Other Inert and/or Simply Asphyxiant	1 unit = 6,000 cubic feet
Permit Fee Calculations for Compressed Gases	
1 to 10 units	\$100 for the first unit, plus \$5.00 for each additional unit or fraction thereof, up to and including the 10 th unit
11 to 50 units	\$145 for the first 10 units, plus \$2.50 for each additional unit or fraction thereof, up to and including the 50 th unit
51 to 100 units	\$245 for the first 50 units, plus \$1.25 for each additional unit or fraction thereof, up to and including the 100 th unit
101 to 200 units	\$307.50 for the first 100 units, plus \$1.00 for each additional unit or fraction thereof, up to and including the 200 th unit
201 to 500 units	\$407.50 for the first 200 units, plus \$0.75 for each additional unit or fraction thereof, up to and including the 500 th unit
501 or more units	\$632.50 for the first 500 units, plus \$0.50 for each additional unit or fraction thereof



Definition of Permit Amounts for Flammable/Combustible Liquid Storage/Use	
Class I Flammable Liquid (indoors)	1 unit = 5 gallons
Class I Flammable Liquid (outdoors)	1 unit = 10 gallons
Class II or III-A Combustible Liquid (indoors)	1 unit = 25 gallons
Class II or III-A Combustible Liquid (outdoors)	1 unit = 60 gallons
Permit Fee Calculations for Flammable/Combustible Liquid Storage/Use	
1 to 10 units	\$100 for the first unit, plus \$5.00 for each additional unit or fraction thereof, up to and including the 10 th unit
11 to 50 units	\$145 for the first 10 units, plus \$2.50 for each additional unit or fraction thereof, up to and including the 50 th unit
51 to 100 units	\$245 for the first 50 units, plus \$1.25 for each additional unit or fraction thereof, up to and including the 100 th unit
101 to 200 units	\$307.50 for the first 100 units, plus \$1.00 for each additional unit or fraction thereof, up to and including the 200 th unit
201 to 500 units	\$407.50 for the first 200 units, plus \$0.75 for each additional unit or fraction thereof, up to and including the 500 th unit
501 or more units	\$632.50 for the first 500 units, plus \$0.50 for each additional unit or fraction thereof

Definition of Permit Amounts for Propane (LPG)	
Propane (LPG) Exchange (i.e., tanks awaiting resale)	1 unit = 36 cylinders, or any fraction thereof
Propane (LPG) Refilling Operations	1 unit = 1,000 gallons, or any fraction thereof
Any Other Propane (LPG) Storage/Use	1 unit = 1 pound
Permit Fee Calculations for Propane (LPG)	
1 to 100 pounds	\$100 for the first pound, plus \$0.75 for each additional pound or fraction thereof, up to and including the 100 th pound
101 to 500 pounds	\$174.50 for the first 100 pounds, plus \$0.50 for each additional pound or fraction thereof, up to and including the 500 th pound
501 to 1,000 pounds	\$374.25 for the first 500 pounds, plus \$0.25 for each additional pound or fraction thereof, up to and including the 1,000 th pound
1,001 pounds or more	\$500.25 for the first 1,000 pounds, plus \$0.20 for each additional pound or fraction thereof



Establishments and Processes

Marijuana establishments **Marijuana** or businesses involve unique operations that can create significant life safety and fire hazards. As such, all establishments or businesses engaging in any marijuana-related activities shall be required to obtain all applicable construction and annual operational permits from EFPD, as well as licensure from the State and municipality within which the business is located. Permits shall only be issued upon complete plan review and inspection. Eaton Fire Protection District does not currently issue permits for any hemp-related process or business.

Marijuana Establishment or Business Annual Operational Permits	
Retail Marijuana Store	\$125.00
Retail Marijuana Cultivation	\$125.00
Retail Marijuana Product Manufacture	\$125.00
Retail Marijuana Testing Facility	\$125.00
Medical Marijuana Store	\$125.00
Medical Marijuana Cultivation	\$125.00
Medical Marijuana Product Manufacture	\$125.00
Medical Marijuana Testing Facility	\$125.00

NOTES:

1. Board Resolution 2019-03 authorizes the Eaton Fire Protection District to collect a 10% Administrative Fee in addition to approved Plan Review and Permit Fees to cover additional expenses of consulting, preparing, copying and other administrative actions above the cost of the plan review or inspection.
2. The Fire Marshal is authorized to make interpretations and clarification changes to fee descriptions.
3. The Fire Marshal is authorized to collect plan review fees, inspection fees, permit fees, and fees for other items as set forth in this fee schedule.
4. The Fire Chief is authorized to review applications for fee waiver and determine if a waiver shall be granted.
5. All fees must be paid in full prior to issuance of a permit or approval of any construction documents.
6. Returned checks shall be assessed a processing fee of \$35.00 per occurrence.
7. Fees that are not paid by the required payment date may be assessed an additional charge of 10% of the amount billed.